



**Tiffany Moore Russell**  
Clerk of the Circuit and County Courts  
Orange County • Florida

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June 30, 2020

Orange County Bar Association  
880 N. Orange Avenue  
Orlando, FL 32801

Dear OCBA:

I hope you all are navigating these uncertain times well. Like many businesses, your Clerk of Courts continues to work hard to deliver services in new and creative ways to ensure the health and safety of our court partners and employees. As a valued partner, I want to inform you of some of the ways that you can safely do business with my office virtually. While we've gone to great lengths to provide a safe environment for our customers and employees, I am confident that you can effectively and efficiently meet your needs using our online tools.

I strongly encourage you to take advantage of the following services that are available anytime anywhere without having to make a visit to our offices.

**Filing Court Documents** - Electronic filing of court documents, or E-Filing, allows attorneys to submit court documents electronically 24 hours a day, seven days a week. E-Filing is mandatory for attorneys. Go to <https://www.myflcourtaccess.com/>

**Registry Payments** - Registry payments can now be made via ACH/Wire Transfer at <https://www.myorangeclerk.com/Divisions/Civil/Court-Registry-Payment>

**Request Court Records or Certified Copies** – To request court records or certified copies of documents, go to <https://www.myorangeclerk.com/Divisions/Records/Request-Court-Records>. Urgent requests for certified copies can be fulfilled by visiting the Records Management Division in room 150 of the courthouse.

**Online Search of Court Records** – You can always search court case information from our website, go to [my eClerk](#).

Go to our website at [www.myorangeclerk.com](http://www.myorangeclerk.com) to learn more about all these online features, and I hope they will help enhance your experience with the Clerk's Office.

Sincerely,

Tiffany Moore Russell  
Orange County Clerk of Courts

**myorangeclerk.COM**

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