



ORANGE COUNTY BAR ASSOCIATION

Classified Advertisement Request

The Briefs Magazine • Online Listing

Directions:

- Please download this PDF.
- Save to your desktop or folder.
- Complete the form and save it again.
- Email the completed PDF to Ursula Gallagher at urslag@ocbanet.org.
- **Submission Deadline:** All Classified ads will be posted online within one business day. If the Classified ad arrives prior to the 10th of the month, it will also be published in *The Briefs* magazine for the following publication. Ads that arrive after the 10th will be posted online and prorated for the days left in the month. If after the first month you would like to modify your ad as it appears, please email a Word document with the new verbiage to urslag@ocbanet.org for future publication.

Payment: Payment is processed the day the ad is posted online and will be charged again by the third week of the month for the following month's appearance. If you wish to cancel your ad, you must notify OCBA prior to the billing taking place again that third week of the month. Please complete the credit card authorization form. If you prefer to provide credit card information by phone, please contact Ursula Gallagher 407-422-4551, Ext. 244, or urslag@ocbanet.org.

Today's Date: _____

Business Name: _____

Are you an Orange County Bar Association member? Member Non-Member

Rate per month:

Firms with at least one OCBA member

Online & *Briefs* Bundle – \$2.00/word

Firms with no OCBA members

Online & *Briefs* Bundle – \$2.50/word

Classified Ads Online are listed at: www.orangecountybar.org/for-the-public/classifieds

Advertisement Category:

- Employment Professional Services Miscellaneous
 Office Space for Sale/Rent/Lease Office Space Shared

Choose time frame to run advertisement:

Run advertisement until further notice Run advertisement the following months

- June July August September (*Online Only*) October November
 December (*Online Only*) January February March April (*Online Only*)
 May

Note: No April, September, or December issues of *The Briefs*

Advertiser: _____
Contact: _____
Address: _____
City: _____ State: _____ ZIP: _____
Phone: _____
Email: _____

Type Advertisement Text:

Errors in spelling or text are the responsibility of the advertiser. If additional space is needed, feel free to send the full text in a word document or email.

Number of words: _____ \$ _____ Online & Briefs Bundle – \$2.00/word (Member)
\$ _____ Online & Briefs Bundle – \$2.50/word (Non-Member)

Credit Card Authorization: (We accept AMEX, Visa, MasterCard and Discover)

Credit card #: _____
Exp. date: _____
Authorization Code: _____ Amount of purchase: \$ _____
Signature: _____ (type in name)
Date: _____
Email receipt to: _____



FOR INTERNAL OCBA USE ONLY

Approved for Print Not Approved – Further Communication Required

Ursla Gallagher, Advertising and Sponsorship Manager
880 N. Orange Ave. • Orlando, FL 32801 • Phone: 407-422-4551 ext. 244 • Email: urslag@ocbanet.org

Signature: _____ Date: _____